



**The ACE Centre LTD
ACE Pre-School Co-Ordinator
22.5 hours per week, Term time only
Permanent Post
Reference: AP-18-002**

We are looking for an exceptional Early Years Practitioner with a passion for leadership and a vision for delivering the highest quality education and childcare. As a Co-ordinator you will be in ratio and responsible for leading and organising our Pre-School (2–3-year olds).

Applicants will need to demonstrate motivation and commitment to working in a preschool backed by extensive experience of child development and the EYFS.

You will need the ability to work confidently in partnership with parents and children. As a member of the centre's senior leadership team you will require experience in successfully managing staff and in driving forward improvement and promoting reflective practice within the pre-school.

The successful candidate will be committed to their own professional development and to the development of our own staff through mentoring, coaching and training.

Due to the nature of this job, confidentiality and sensitivity of information are crucial. The ACE Centre LTD is committed to the safeguarding of children and operates a policy of Safer Recruitment. The successful candidate will be offered the job subject to DBS clearance and satisfactory references.

Applicants should hold at least a Level 3 NVQ Early Years qualification

Hours: 22.5 hours per week, term time only,
39 weeks per annum Monday - Friday

Rate of Pay: Grade 7 (£21,074 to £23,111 per annum, pro rata)

Closing date for applications: Monday 7th January 2019 (noon)

Interview Date: Thursday 17th January 2019

Full details of the vacancy and the application process may be found at <http://www.hants.gov.uk/occ/schoolvacancies/> or <http://www.ace-chipping-norton.co.uk/news/>. Please note that all applications must be submitted on an OCC application form and that we are unable to accept CV's. If you have any queries or are unable to apply via email, please contact Leigh Roscoe-Styler on leigh.roscoe-styler@cnacecentre.co.uk or telephone 01608 644440.

The ACE Centre Childcare & Preschool
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