

Minutes of Ace Centre Nursery School Full Governing Body Meeting held on Monday 13th May 2019 at the Centre

Present:

Helen Ruff (HR) - Headteacher
 Kate Barlow (KB) – Parent Governor (**Chair**)
 Georgia Mazower (GM) – Co-opted Governor – arrived at 7.11pm
 David Quick (DQ) – Co-opted Governor (**Vice-Chair**)
 Rebecca Macrae (RM) –Parent Governor – arrived 7.08pm
 Mike Cahill (MC) – Co-Opted Governor

Apologies:

Eve Coles (EC) - Associate Governor

Absent:

Laetisia Carter (LC) –Parent Governor

In Attendance:

Lexy Tuckwell (LT) – Associate Member
 Lucy Tyrrell - Clerk

The meeting started at 7.05pm.

The meeting was quorate

Item	Discussion	Action/Outcome
1.	<p>Welcome and Apologies</p> <p>KB welcomed all to the meeting. Apologies were received and accepted from those governors listed above.</p>	
2.	<p>Notice of AOB</p> <ul style="list-style-type: none"> • EGM minutes • Lido ACE collaboration 	
3.	<p>Declarations of Interest</p> <p>None reported.</p>	
4.	<p>Finance Update</p> <p>DQ advised governors of the budgets for the next 3 years which show an ongoing deficit over the 3 years. These have been submitted and are awaiting sign off.</p> <p><i>RM arrived at the meeting at 7.08pm</i></p>	

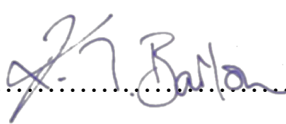
	<p>HR advised that the Nursery Heads will be meeting in June but no other information has been received as yet. The County have expressed concern regarding nursery finances, however until national funding is confirmed, no decisions have been made.</p> <p>DQ advised governors that no more cuts can be made. Andy Hamilton has consulted the budget and has been unable to find any more cuts, it a structural deficit, in that it is not of our making . HR advised of £38,000 deficit, which is lower than the £80,000 predicted.</p> <p><i>GM arrived at the meeting at 7.11pm.</i></p>	
5.	<p>Minutes of the meeting held on 4 March 2019 and matters arising</p> <p>The above minutes were agreed as an accurate record, signed by the Chair and filed at the school.</p>	
6.	<p>P&S Committee Report</p> <p>This Committee met on 10 April and consisted of LT, KB, HR and GM to review performance for January to March 2019.</p> <p>Overall data was good, but there are a cluster of children underperforming, the majority of which had usual clusters of vulnerabilities which might be barriers to learning such as SEN, poor attendance or social care issues. Some of these are also not eligible for 1:1 support in that they do not receive funding.</p> <p>Governors reflected upon on how the nursery school is inheriting problems within families since the Family Centre has closed which would have supported these vulnerable families.</p> <p>HR advised that this cohort are targeted to address behavioural issues and they are revisiting emotion coaching and protective behaviour training. There are individual plans for some children with increased focus on reading, writing and maths.</p> <p>LT advised these are planned around the curriculum, focusing mainly on Literacy and Maths. This is carried out first thing in the morning to ensure children are settled. HR advised the children are also spread out, and the groups are a manageable size.</p>	
7.	<p>Nursery School Staffing Structure</p> <p>Moved to AOB.</p>	
8.	<p>Website Update</p>	

	All actions carried forward to the next meeting.	Agenda Item
9.	<p>Housing Development update</p> <p>HR advised of a further meeting with RLT, where Paul James expressed interest in a new school in Chipping Norton, but would only engage when more developments have been made.</p> <p><i>Governors asked if had time to talk about OTSA?</i> HR advised he said he would be interested but would not think about it until the process is much further on.</p> <p>HR advised she told him of plans for a more innovative model.</p> <p>Governors expressed concerns that the housing development could feel imposed on us and would like to set the agenda with this new school to ensure ACE Centre is involved with this.</p> <p><i>Is there a working group in the community we could join with?</i> MC advised the Town Council have a structure of committees, with no direct focus on working groups, that are more interactive within the community. A joint working party with West Oxford District Council and the Town Council with interested parties would ensure all voices are heard.</p> <p>HR advised these are the conversations we need to have, rather than with the RLT at this time.</p> <p>MC will approach the Councils to invite to a working party, however the school needs to develop a vision to take to this group.</p>	MC
10.	<p>Policies for ratification</p> <p>None for this meeting.</p>	
11.	<p>Safeguarding</p> <p>The meeting scheduled for 11 March did not take place.</p> <p>HR advised she has attended a safeguarding briefing run by Alison Beesley, OCC. A lot of interesting information came out of this briefing and will update governors via a separate safeguarding meeting.</p> <p>HR advised that OCC have redesigned the annual safeguarding conference now to be separated into two different groups with a focus on the safeguarding role in schools.</p>	

	HR has booked a further conference on the 10 July, KB will join if possibility for extra places.	
12.	Health and Safety New fencing due in the next half term holiday.	
13.	Governor Business <u>Vacancies</u> Parent Governor – standard letter - GM – next meeting. Staff Governor – when restructure is finalised. <u>Training</u> Governors confirmed that Prevent training up to date. The Clerk requested that all governors update their own training log on Governor Hub. HR advised that governors can access training via The Key.	GM All Govs
14.	GDPR Governors are using Governor Hub.	
15.	Friends Group Update HR updated governors on the successful pop up café during the Chick Lit Fest. Thank you to LT for helping the Friends Group with this event. They raised over £400 for the café and should receive further funds from the Chip Lit Fest. LT advised that the majority of the Friends Group will be moving on in September and would be beneficial for the Centre to recruit new members. LT will follow this up.	LT
16.	AOB <u>Lido/ACE collaboration</u> Following a successful financial bid, the Lido/ACE collaboration will go ahead providing free swimming sessions for adults and their children identified as vulnerable families by the Centre. GM will liaise with HR on publicising this. RM is the link governor for these sessions and will attend every session. <u>EGB Meeting – Staffing Restructure</u>	GM

	This item was moved to a confidential minute.	
	Future Agenda Items: <ul style="list-style-type: none"> • 	
	Future Meetings: <ul style="list-style-type: none"> • FGB – 10th July 2019 	

The meeting finished at 8.25pm.
(LT/14.05.2019)

Signed:  Date: 10th July 2019