

Post: Early Years Worker (Apprentice) Fixed Term
Salary: £5.50 per hour
Hours: 35 hours per week, all year round
9.00am to 5.00pm Monday - Friday
Responsible to: ACE Childcare Manager

Role Purpose

- To respond to the individual needs of children.
- To provide a responsive, nurturing, and stimulating environment for the children in ACE Childcare, and throughout the ACE Centre.
- To establish consistent, stable relationships with individual children and their families.

Main Duties

- To promote the setting's vision and values throughout provision and practice.
- To understand and work to the setting's policies and procedures e.g., child protection, health and safety, and confidentiality.
- To work to EYFS, Ofsted and ACE Centre Trustees' requirements.
- To meet the needs of the children as a key person, through physical care, relationships, play, teaching and interaction.
- To provide a nurturing, stimulating, and challenging environment for children both indoors and outdoors.
- To contribute to observations of individual children which enables staff to respond to and plan for children's individual needs and development.
- To contribute to planning for individual children to celebrate and extend their interests, well-being, and learning.
- To contribute to record keeping.
- To contribute to selecting and maintaining appropriate resources and equipment.
- To work as a member of a team, supporting other team members and contribute to team meetings.
- To respect and respond to individual's rights and to their family and community backgrounds.
- To promote equality of opportunity and inclusive practice.
- To reflect on personal practice, and contribute to the monitoring and evaluation of practice and provision within the setting.
- To have a commitment to personal and professional development e.g. to attend supervision, appraisal, training.
- To work closely with other professionals who are involved with children and families in your group.
- To undertake such other duties as may reasonably be required by the setting's ,manager or senior assistants.