



**Minutes of Ace Centre Nursery School Extraordinary Governing Body
Meeting
held on Thursday 6th June 2019 at the Centre**

Present:

Helen Ruff (HR) - Headteacher
Kate Barlow (KB) – Co-Opted Governor (**Chair**)
David Quick (DQ) – Co-opted Governor (**Vice-Chair**)
Rebecca Macrae (RM) –Parent Governor
Mike Cahill (MC) – Co-Opted Governor

Apologies:

Georgia Mazower (GM) – Co-opted Governor
Eve Coles (EC) - Associate Governor
Laetisia Carter (LC) –Parent Governor (arrived 19.40)

Absent:

In Attendance:

Lexy Tuckwell (LT) – Associate Member

The meeting started at 7.00pm.

The meeting was quorate

Item	Discussion	Action/Outcome
1.	<p>Welcome and Apologies</p> <p>KB welcomed all to the meeting. Apologies were received and accepted from those governors listed above.</p>	
2.	<p>Staffing Consultation</p> <p>Consultation closed at 4pm yesterday. We have received no formal alternative proposals. In 1-2-1 consultations, all staff expressed support for the change to having a second teacher.</p> <p>Helen received an email this morning from a member of staff around the procedure. All points raised in the email were discussed with HR before we announced the restructure and these points were explained to staff. Helen will explain this to the staff member and explain that the process so far has been to agree the structure and the next stage will involve the implementation of the new structure. The appointment of the second teacher is entirely separate to the restructure.</p> <p>Helen will follow HR advice on the implementation.</p>	

Signed (by Chair):

Date: 19/07/2019

	<p>MC proposed the structure. DQ seconded the structure. Agreed unanimously.</p> <p>Helen will update staff on this decision tomorrow and then she will hold individual interviews with staff. We will interview internal candidates as a first step and then advertise externally if we are unable to fill the roles internally.</p>	
	<p>Future Meetings:</p> <ul style="list-style-type: none"> • FGB – 10th July 2019 – <i>new date agreed</i> 	

The meeting finished at 7.25pm.
(KB/XX.06.2019)

APPROVED

Signed (by Chair):



Date: 10/07/2019