

Minutes from the Extraordinary Governing Body Meeting

Held on Thursday 4th May 2023 via Zoom

Present	Kate Barlow (KB) – Co-opted Governor and Chair Topsy Fletcher (TF) – Co-opted Governor Sally Pursell (SP) – Co-opted Governor Lynn Jenkins (LJ) – Headteacher David Quick (DQ) – Associate Member
Apologies:	Monica Ferguson (MF) – Parent Governor Zoe Wakefield (ZW) – Associate Member
Absent:	Mike Cahill (MC) – Local Authority Governor and Vice-chair Cat Hemmings (CT) – Co-opted Governor
In attendance	Hazel Sheridan (HS) - Clerk

The meeting started at time 6:03pm and was quorate.

1. Welcome and introductions

KB confirmed that this was an extraordinary meeting to consider and approve the budget for 2023-2024 and the Memorandum of Understanding for collaboration with Grandpont Nursery School.

2. Apologies for absence

- 2.1. Apologies were received and accepted from Monica Ferguson and Zoe Wakefield.
- 2.2. Mike Cahill and Cat Hemmings did not attend the meeting.

3. Declarations of pecuniary interests


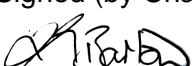
There were no declarations of pecuniary interests.

4. Approval of budget for 2023-2024

- 4.1. Details of the budget for 2023-2024 are filed on Governor Hub and were circulated to Governors prior to the meeting.
- 4.2. The Finance, Premises and Health & Safety Committee met on 3rd May 2023 to discuss and go through the budget for 2023-2024. DQ informed Governors that the in-year position for 2023-2024 shows a loss of £10K, which is the smallest loss the school has shown in the budget for some years and is mainly due to the Senior Lead Teacher role no longer being required.
- 4.3. Andy Flowers (OCC) has been monitoring the accounts on a monthly basis due to the school's financial deficit and has given the school some good feedback
- 4.4. As Chair of the Finance, Premises and Health & Safety Committee, DQ recommended the budget to FGB for approval.
- 4.5. **Governors asked** the following questions:

Q1. It looks as if The ACE Centre Nursery School pay LJ's salary and then Grandpont pay half to us. Is this correct?

A1. DQ confirmed that this was correct.

Signed (by Chair): 


Date:

Q2. If Grandpont pay half of LJ's salary, where on the budget can it be seen that staff costs are reducing?

A2. It is shown in the revenue section under other income. DQ continued that staff costs generally increase every year due to salary increases and employer pension contributions. KB added that LJ's salary costs will increase due to the change in responsibilities for the period that the Memorandum of Understanding (MOU) is in place.

Q3. It appears that this year's expenditure is quite high but then it settles down in subsequent years. Is this due to the redundancy payment made to LT?

A3. LJ confirmed that this year's expenditure is impacted by the redundancy payment.

Q4. It is possible more redundancy payments will need to be made?

A4. KB stated that this topic is confidential and would be discussed outside of this extraordinary meeting.

DECISION: Governors approved the budget for 2023-2024.

ACTION: DQ to formally submit and approve the budget to OCC on 5th May 2023.

4.6. **Governors expressed their thanks** to the Finance Committee for all their work on preparing the budget for 2023 – 2024.


5. Memorandum of Understanding

5.1. KB informed Governors that the OCC legal team had now gone through the Memorandum of Understanding for collaboration with Grandpont Nursery School and there were no changes to the details within the document.

DECISION: Governors approved the Memorandum of Understanding.

The meeting closed at 6:18pm

Hazel Sheridan
4th May 2023

Signed (by Chair): 

Date: